

Village of Cobleskill Historic District Review Commission application

The Historic District Review Commission 2014 meeting dates are listed below.

You or your representative must attend the meeting to discuss your project with Commission members.

If you have any question please call us at 234-4661, or email pecsec@midtel.net.

January 8, 2014
February 12, 2014
March 12, 2014
April 9, 2014

May 13, 2014
June 10, 2014
July 8, 2014
August 12, 2014

September 10, 2014
October 8, 2014
November 12, 2014
December 10, 2014

AT LEAST NINE CALENDAR DAYS BEFORE THE MEETING DATE
you need to bring us all of the following items:

- \$25 application fee
- Original and 5 copies of the attached two-page application
- Original and 5 copies of specifications for all materials proposed for use in the project
- One set of 3½" x 5" color photographs, showing clear details of every change that you propose to make
- One set of 3½" x 5" color photographs that show your property as seen from the street
- One set of 3½" x 5" color photographs of the properties to either side of you

For some projects, additional information will be needed. We'll provide the appropriate information to you prior to your application submission.

Reference materials ([Design Guidelines for the Historic District](#), [Sign Design Guidelines](#))
are available on our department's web page:
<http://www.schohariecounty-ny.gov/CountyWebSite/villcob/planning.html>

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or email pecsec@midtel.net.

Village of Cobleskill Planning Environment & Codes
378-1A Mineral Springs Rd.
Cobleskill, New York 12043
Telephone 518-234-4661

Application Number _____

Received _____

Applicant _____

Mailing Address _____

Telephone _____

Fax/Email _____

Project Location _____

Property Owner _____

Mailing Address _____

Telephone _____

Fax/Email _____

SBL Number _____

_____, **being duly sworn**, deposes and says that he is the applicant above named. He is the owner, or agent of said owner or owners, and is duly authorized to perform or have performed the said work, and to make and file this application; that all statements contained in this application package are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and specifications filed therewith, and in accordance with applicable laws, ordinances, rules and regulations.

The applicant recognizes that it may be necessary for Village Staff or members of the Historic District Review Commission to conduct an on-site visit of the exterior of the property that is the subject of the application. **The applicant hereby agrees** that such on-site visits may be conducted as deemed necessary. Whether a site visit is necessary for the purpose of reviewing the application shall be within the sole discretion of the Village Staff and/or Commission members. **The applicant further agrees** that by submitting this application, the applicant shall hold harmless the Village of Cobleskill, the Village Staff and/or Commission members and agents in their official and individual capacities for any damage or injury alleged to have been caused as a result of any site visit made pursuant to this application.

Sworn to before me this _____ **day of** _____ **in the year of** _____.

Signature of Applicant

Signature of Notary Public, State of New York (stamp below)

Historic District Review Commission Application

Application is for approval of (circle one below)

Sign

New construction

Addition

Alteration/Renovation

Demolition

Other _____

Description of project _____

Proposed project schedule _____

The Commission's approval is good for six months, and may be extended if necessary.

Comments by Code Enforcement Officer _____

Fee for this application for review by the Village of Cobleskill Historic District Review Commission is \$25, payable by check or money order payable to "Village of Cobleskill"

\$25 paid on _____ by check # _____/money order # _____